

DOA Subject

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

List of Standing Committees for the Directorate of Administration

FROM:

EO/DDA

EXTENSION

NO.

DDA 83-4767

DATE

3 November 1983

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STAT

TO: (Officer designation, room number, and building)

DATE

RECEIVED

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OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. EA/EXDIR
7D-55 Hqs.

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1 - The attached listing is forwarded per your request.

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This is what we submitted based on request
for usSTAT
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83-4767

Agency Contract Review Board
Headquarters Claims Review Board
Headquarters Survey Review Board
Clinical Review Board
Board of Medical Examiners
Immunization Committee
Personnel Management Advisory Board
Applicant Review Panel
Overseas Candidate Review Panel
Personnel Evaluation Board
CIA Retirement Board
Voluntary Investment Plan Board of Trustees
Agency Overpayment Review Board
Administrative Allowance Committee
Allowance Policy Committee
Travel Policy Committee
Employee Activity Association Board
Educational Aid Fund Board
Government Employees Health Association Board
Public Service Aid Society Committee
Honor and Merit Awards Board
Suggestion and Achievement Awards Committee
Intelligence Community Awards Review Panel
Recruitment Advertising Committee
Agency Board of Review

Financial Disclosure Review Board

Information Review Committee

Training Selection Board

Curriculum Committee

Computer Security Working Group of the Information Systems Board

Technical Surveillance Countermeasures Subcommittee

Personnel Security Subcommittee of SECOM

Industrial Review Panel

ROUTING AND TRANSMITTAL		Date
		NOV 3 1983
TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. EO/DDA	✓	
2. ATTN: <input type="text"/>		
3.		
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5.		
Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

As requested.

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
OD/Pers	Phone No.

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☆ GPO : 1981 O - 361-529 (148)

OPTIONAL FORM 41 (Rev. 7-76)
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Office of Personnel

Personnel Management Advisory Board (PMAB) - The DDCI approved the establishment of the Personnel Management Advisory Board in December 1979. The Board consists of senior representatives from each of the Career Services whose responsibilities are to discuss proposed solutions to personnel management problems of Agency concern and to act as an advisory body to the Director of Personnel, Executive Committee, and the DDCI in the development of personnel management policy. Its goal is to bring about more uniformity and better coordination to personnel management within the Agency.

Applicant Review Panel (ARP) - This Panel is responsible for advising the Director of Personnel as to the acceptability of applicants for employment with the Agency.

Overseas Candidate Review Panel (OCP) - This Panel evaluates the suitability of an Agency employee for overseas assignment and makes an appropriate recommendation on the case to the Director of Personnel.

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Personnel Evaluation Board (PEB) - This Board is responsible for evaluating suitability problems relating to current Agency employees and recommends appropriate corrective action to resolve the problem.

CIA Retirement Board - Assists and advises the Director of Personnel in the administration of the Central Intelligence Agency Retirement and Disability System.

Voluntary Investment Plan Board of Trustees - Selects investment media and continuously appraises performance of the Income and Growth Funds.

Agency Overpayment Review Board - Reviews employee requests for waiver of overpayment to them.

Administrative Allowance Committee - Establishes policy and monitors quarters, education, equalization, TLA/SPA, transportation and storage for Agency officers.

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Allowance Policy Committee - Established to review and develop allowances and allowance policy for all Agency personnel.

Travel Policy Committee - Reviews and develops travel policies for all Agency personnel.

Employee Activity Association Board - Establishes general policy and takes appropriate action as necessary to effectively operate an employee recreational program consistent with operational and security requirements of the CIA.

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Educational Aid Fund Board - Establishes policy concerning educational assistance for dependents of Agency employees and retirees. Monitors Association funds and investments. Appoints a selection committee of Agency employees to determine those applicants for financial assistance who are to be given grants and loans.

Government Employees Health Association Board - Establishes policy and is responsible for the proper administrative and management of the affairs of the Association consistent with the operational and security requirements of the CIA.

Public Service Aid Society Committee - Governs the affairs of the Society to include establishing policy for loan eligibility, monitoring of funds and these investments, and appointing an Executive Committee from their number to make decisions regarding individual request for financial assistance.

Honor and Merit Awards Board - Develops standards and criteria governing honor, merit and service awards. Reviews award nominations and makes recommendations to the approving authorities.

Suggestion and Achievement Awards Committee - Develops standards and criteria for suggestion, special achievement, and exceptional accomplishment awards. Reviews award nominations and makes recommendations to approving authorities.

Intelligence Community Awards Review Panel - Reviews Intelligence Community awards and makes recommendations to the NFIB and NFIC principals for final review.

Recruitment Advertising Committee - The Committee reviews all proposed recruitment advertising to ensure that it meets Federal Personnel Manual guidelines, that it discloses nothing classified and correctly portrays the image of the Agency.

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Interagency Committees and Groups

(In addition to those listed in IPC Compendium - August 1983)

Caribbean Basin Steering Group
Committee for Civil Applications of Overhead Photography of the U.S.
DCI Committee on Hostile Intelligence Threat Analysis
DCI Foreign Language Training Committee
DCI Information Handling Committee
DCI Security Committee
Defense Reconnaissance Support Program Review Group
Executive Review Board for Nuclear Weapons Master Plan
Executive Steering Group for Computer Security
Executive Steering Group for Long Range Planning
Intelligence Communications Architecture Working Group
Intelligence Research and Development Council
Interagency Board on Commercialization of Earth Sensing Satellites
Joint National Intelligence Dissemination System Steering Group
MILSATCOM Executive Committee
National Communications Security Committee
National Intelligence Committee for Emergency Planning
RBR Senior Review Group
SAFE Steering Group
Senior Interdepartmental Group (Intelligence)
Senior Interdepartmental Group (Space)
Space Net Assessment Steering Group

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